**Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Voucher No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **S. No.** | **Name of Item** | **L.F.** | **Quantity Demanded** | **Quantity Issued** | **Remarks**  | **Recipients** |
|  |  |  |  |  |  | **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_****Section: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
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**Prepared by: In charge Section In charge (A&F) Store Keeper**